

RESOLUTION NO. 5370

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING
A CONSULTING SERVICES AGREEMENT TASK ORDER FOR ENGINEERING
SERVICES WITH BUREAU VERITAS NORTH AMERICA, INC. FOR THE
SUMMERFIELD III DEVELOPMENT PROJECT AND AUTHORIZING THE CITY
MANAGER TO EXECUTE SAID TASK ORDER ON BEHALF OF THE CITY OF
SOLEDAD**

WHEREAS, on December 7, 2016, the City extended an agreement with Bureau Veritas North America, Inc. for engineering services; and

WHEREAS, the contract with Bureau Veritas North America, Inc. has allowed the City to be able to meet the immediate and urgent needs of City and private development projects as it sees fit; and

WHEREAS, given the valuable services Bureau Veritas North America, Inc. is providing with regard to the Summerfield III project; and

WHEREAS, the schedule for Summerfield III has been submitted to the City with the entire project projected to take approximately 6 months (weather permitting), beginning February 15, 2018; and

WHEREAS, comprehensive inspection and documentation are required of public infrastructure construction projects to ensure appropriate means and methods of construction are used as necessary to provide a useful service life with no defects in materials or workmanship; and

WHEREAS, Soledad does not have staff to provide full time Construction Management as required for development projects; and

WHEREAS, Bureau Veritas North America, Inc. performed all plan review services for this project, and is very familiar with the technical issues and details related to design and construction of this project; and

WHEREAS, work performed by Bureau Veritas North America, Inc. on Development Engineering and inspections are charged directly to the developers' liability accounts and, therefore, do not incur any cost for the City; and

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad that the "Consulting Services Agreement Task Order for Summerfield III Construction Services" between the City and Bureau Veritas North America, Inc., a copy of which is attached hereto as **Exhibit A** (to be provided at the Council meeting) and by reference incorporated herein, is hereby approved and the City Manager is hereby authorized and directed to execute the same on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 7th day of February, 2018, by the following vote:

AYES, and in favor thereof, Councilmembers: Christopher Bourke, Mayor Pro Tem Alejandro Chavez, Carla Stewart, Anna Velazquez and Mayor Fred Ledesma

NOES, Councilmembers: None

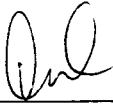
ABSENT, Councilmembers: None

ABSTAIN, Councilmembers: None



FRED J. LEDESMA, Mayor

ATTEST:



MICHAEL McHATTEN, City Clerk



February 6, 2018

Mr. Donald T. Wilcox
Public Works Director

City of Soledad
248 Main St.
Soledad, CA 93960

Re: Task 13: Summerfield 3 Construction Services

Dear Mr. Wilcox,

This task order is intended to cover construction monitoring, testing, and inspection services for the Miravale II – Unit IV (Summerfield 3) development. The proposed scope of work for Bureau Veritas and its consultants, and a fee proposal to provide such services, is described in detail below.

Master Service Agreement:

This task order is made pursuant to the terms and conditions of the “Consulting Services Agreement Between The City of Soledad and Bureau Veritas North America, Inc.” dated June 28, 2012, and extended by Amendment No. 1 on Sept. 5, 2013.

Bureau Veritas Scope of Work

Provide professional services as needed to generally monitor construction of infrastructure for the Miravale II – Unit III (Summerfield 2) development, for the City of Soledad, as follows:

Sub-task 1: Project Management. Serve as the City’s representative for the construction of infrastructure improvements intended to be accepted by the City of Soledad. Bureau Veritas will engage and manage sub-consultants for all field tasks including construction testing and inspection services, and will coordinate communication between the field staff, Developer/Contractor, and City authorities. Attend to all related administrative matters.

Sub-task 2: Pre-Construction Meeting. Prepare for and attend pre-construction meeting in Soledad.

Sub-task 3: Progress Meetings in Soledad. Attend bi-weekly meetings in Soledad, as necessary, to coordinate with the City, the inspection and testing staff, and the Developer and Contractor.

Sub-task 4: Requests for Information. Respond to requests for information received from the Developer and Contractor.

Sub-task 5: Submittal Review: Monitor, log, and review construction for conformance to appropriate City standards.



Sub-talk 6: Final Walk-Through and Close-Out: Attend final walk-through and provide input to the field staff for the punch list. Assist in City in resolving any issues related to final acceptance of improvements.

Sub-Consultant for On-Site Testing and Inspection

Frank Lopez
Harris & Associates
450 Lincoln Ave. Ste. 103
Salinas, CA 93901

Harris and Associates Scope of Work

Harris & Associates will provide all field services including daily on-site inspection services, and provide testing services through their sub-consultant Pacific Crest. The scope of work and proposed fees for Harris & Associates and its subconsultant are detailed in the attached "Exhibit A: Scope of Work for Harris & Associates", and "Exhibit B: Fee Proposal for Harris & Associates".

Professional Fees

Construction Schedule: The following fee proposal is based on the 5 month construction schedule and close-out as provided by Century Communities, and attached as "Exhibit C: Construction Schedule". The schedule shows principal construction to be complete on or before July 6, 2018. Any extension of principal construction beyond July 6, 2018, will result in additional fees to extend construction services.

Bureau Veritas North America, Inc., and its subconsultants, will provide the above described construction services for professional fees not to exceed

\$ 278,251

as described below, for the construction period described in "Exhibit B Construction Schedule" prepared by Century Communities. Professional fees for Harris and Associates and their subconsultant are detailed in "Exhibit C: Harris and Associates Fee Proposal". Additional services, which may be required to extend the construction schedule, will be provided only upon prior written approval by the City of Soledad.



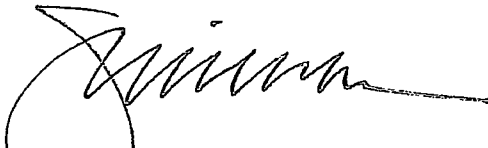
BUREAU
VERITAS

Task	Hours	Rate	Cost
Task 1: Project Management	24	\$ 165.00	\$ 3,960.00
Task 2: Pre-Construction Meeting	12	\$ 165.00	\$ 1,980.00
Task 3: Progress Meetings in Soledad	80	\$ 165.00	\$ 13,200.00
Task 4: Requests for Information	100	\$ 165.00	\$ 16,500.00
Task 5: Submittal Review	100	\$ 165.00	\$ 16,500.00
Task 6: Final Walk-Through & Close-Out	30	\$ 165.00	\$ 4,950.00
Travel Expenses (if needed)			\$ 2,400.00
Sub-Total			\$ 59,490.00
Harris and Associates Fees (per Exhibit C)			\$ 186,180.00
BV 17.5% Administrative Mark-up			\$ 32,581.50
Total			\$ 278,251.50

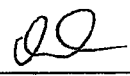
If this is satisfactory, we are available to begin upon your authorization.

Best Regards,

Authorized By:



Michael J. Middleton, P.E.
Senior Project Manager



Michael McHatten
City Manager
City of Soledad

2/9/19
Date

**Exhibit A:
Harris & Associates
Scope of Work**



Harris & Associates.

January 31, 2018

Michael Middleton
Bureau Veritas North America, Inc
2430 Camino Ramon, Suite 122
San Ramon, CA 94583

Scope and Fee to Assist Bureau Veritas with City of Soledad Summerfield Phase III

Dear Michael:

Per your request I have attached a scope of services and estimated fee for construction inspection of the Union Community Partners work on the Summerfield Phase III project.

Harris & Associates will be a subconsultant to Bureau Veritas for this work. In addition to the construction inspection services I have included some time for coordination of submittal reviews as we discussed.

Please review the attached scope and fees and contact me if you need any additional information.

SCOPE OF SERVICES

As a subconsultant to Bureau Veritas, Harris agrees to provide Public Works Construction Inspection Services for Developer's on-site and Permit Work within the City of Soledad's Public Right-of-Way as set forth below:

Task 001 – Project Review

- A. Review and be familiar with the projects' plans, specifications, permits, project's conditions of development and related City agreements.
- B. Attend pre-construction meeting

Task 002 – Construction Management

Harris will provide a Construction Manager who will interface directly with the developers' construction contractor on behalf of the City. Services provided by the Construction Manager include:

- A. Attend meetings with the Developer and City as budget permits.
- B. Coordinate with the Construction Inspector to address corrective action with Developer and submit acceptance recommendation to City when corrections have been made.
- C. Provide a final report. The report will include all Daily Inspection Reports, materials testing data/results, documentation for testing of installed facilities, photos and redline plan review.
- D. Management of this contract and submittal of project invoices for services rendered.

Task 003 – Construction Inspection

- A. Provide daily construction inspection. Record information related to: work performance; instruction given/received; construction activities in process, completed, started, etc.; deficiencies noted; problems encountered and resolution notification, actions taken; and notes/notations/redlines of field changes.
- B. Meet with Developer's representative at the beginning of each workday or other frequency to review work plans, including specific details that may affect progress.
- C. Observe all required testing including materials sampling & testing, hydrostatic pressure testing, leak testing and bacterial testing; review, maintain records and report on test results.
- D. Maintain copies of all permits needed to construct the project and enforce all special requirements of each permit
- E. Provide/coordinate quality assurance materials testing services to include:
 - Compaction testing for joint trenches
 - Compaction testing of subgrade and aggregate base courses
 - Materials sampling
 - Laboratory maximum density/optimum moisture tests
 - Compression testing of concrete samples (if necessary)
 - Density testing of hot mix asphalt (HMA) pavement
 - Preparation of final report of testing
 - Geotechnical oversight as related to roadway construction parameters (e.g. R-value)
- F. Review items requiring corrective action with Developer and submit acceptance recommendation to City when corrections have been made.
- G. Serve as general field liaison between Developer and City staff. Assist City in maintaining good relations with residents and businesses in the surrounding neighborhoods.
- H. Attend meetings as required.
- I. Participate in the final inspection; including recommendation and scheduling with appropriate stakeholders. Harris will prepare, distribute, and inspect corrections for the final punch list for completion and acceptance.
- J. Review contractor as-builts/redline drawings for accuracy.

Task 004 – Stormwater Inspection

Perform inspections and monitor the contractor's implementation of the approved SWPPP and the QSP. Any deficiencies will be noted and brought to the City's attention. Implementation and maintenance of the SWPPP for compliance with the General Construction Permit is the responsibility of the contractor; Harris & Associates will not be responsible for the contractor's failure to comply in any way.

PROJECT SCHEDULE

Based on the latest schedule provided (January 2018), it is our understanding construction of this project will entail approximately 5 months of field activity. A detailed breakdown and proposed level of effort (part-time inspection) for a 5-month construction period is attached. In the event that the construction period is longer than the 5 months anticipated, approval of additional funds may be necessary.

PROPOSED FEES

The proposed fee for the subject Scope of Work is \$186,180 which includes construction testing services. For a detailed breakdown on Scope of Services, personnel categories, and estimated labor hours, please see the attached Fee Breakdown.

We look forward to working with Bureau Veritas on this important project for the City of Soledad.

Sincerely,
Harris & Associates, Inc.



Frank S. Lopez, PE, QSD, CFM
Senior Director
(831) 233-9242 ☎ Frank.Lopez@WeAreHarris.com

